

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Architectural Digest Home Design Show

New York City Passenger Ship Terminal
March 22 - 25, 2012

Official Service Provider

Global Experience Specialists, Inc. (GES) 7050 Lindell Road Las Vegas, NV 89118-4702	Phone (in USA): 800.475.2098 FAX (in USA): 866.329.1437 Contact us Online: www.ges.com/chat	International Calls: 702.515.5970 International Faxes: 702.263.1520
--	---	--

GES is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Material Handling.

Show Information

Booth Size: Various
Show Site Drayage

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Tuesday, February 28 GES orders must be received with payment by this date.

Installation

Tuesday, March 20 8:00 AM - 6:00 PM
Wednesday, March 21 8:00 AM - 5:00 PM

Show Hours

Thursday, March 22 10:00 AM - 7:00 PM
Friday, March 23 10:00 AM - 7:00 PM
Saturday, March 24 10:00 AM - 7:00 PM
Sunday, March 25 10:00 AM - 6:00 PM

Dismantle

Sunday, March 25 6:00 PM - 10:00 PM Dismantling and Personally Owned Vehicle Load Out
Monday, March 26 8:00 AM - 12:00 PM

Please take notice – this event moves out on overtime, all applicable surcharges will apply.

Carrier Check-in Post-Show

Sunday, March 25 8:00 PM Carriers post-show must be checked-in by this time.
Monday, March 26 10:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Monday, March 26 12:00 PM All exhibitor materials must be removed.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES; however, please contact our international division at: GESLogistic_international@ges.com.

Advance Shipments to Warehouse:

c/o GES
Architectural Digest Home Design Show
(Your Company Name & Booth Number)
125 North Street
Teterboro, NJ 07608
USA

Shipments should arrive on or between:

February 15 - March 15, 2012
Hours for receiving are Monday - Friday, 8:00 AM - 3:00 PM

Direct Shipments to Exhibit Site:

c/o GES
Architectural Digest Home Design Show
(Your Company Name & Booth Number)
New York City Passenger Ship Terminal
711 12th Avenue
55th & 12th Avenue
New York, NY 10019
USA

Shipments should arrive on:

March 20, 2012, 8:00 AM - 6:00 PM
March 21, 2012, 8:00 AM - 5:00 PM

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

